

City of Oxford Regular Board Meeting

Tuesday, August 11, 2026 at 6:00 PM
3rd Floor Commissioners Board Room, City Hall



Mayor
Guillermo Nurse

Mayor Pro Tem
John Tovey

Commissioner
S. Quon Bridges

Commissioner
Curtis McRae

Commissioner
Scotty Brooks

Commissioner
Kate Kelly

Commissioner
Karen McGhee

Commissioner
Carlos Velez

City Manager
W. Brent Taylor

City Attorney
J. Thomas Burnette

City Clerk
Cynthia Bowen

Assistant City Manager
David Cottrell, III

Please be reminded to turn off or mute all cell phones and/or electronic devices.

1. Call to Order

1.1 Prayer by (to be determined).

1.2 Pledge of Allegiance led by Commissioner Karen McGhee

1.3 Consider adjustments to and approval of the Agenda.

(Only emergency items shall be added to the agenda. Emergency shall be defined and requested by the City Manager. Only upon approval of the Board of Commissioners will the item be added.)

1.4 Opening Remarks by City Clerk, Cynthia Bowen.

In order to provide for the highest standards of behavior and transparency in governance, the Board of Commissioners has approved a Code of Ethics to establish guidelines for ethical standards for Board Members and to provide guidance in determining appropriate conduct. Among those: Board members should avoid impropriety in the exercise of their official duties and should conduct the affairs of the Board in an open and public manner. The Mayor now inquires whether any Board Member knows of any conflict of interest or appearance of conflict with respect to matters before the Board. If any Board Member knows of a conflict of interest or the appearance of a conflict, please state so at this time.

2. Delegations

3. Public Comment

*Citizens may speak on Agenda as well as Non-Agenda items at this time. Citizens wishing to address the Board should have registered their name, address, and the subject they wish to address with (me) the City Clerk prior to the beginning of this meeting. In an effort to maintain order and decorum, we would encourage speakers to be courteous and respectful during this portion of the meeting in which citizen input is heard. Please refrain from profanity, inappropriate gestures, insults, personal attacks, or accusations. Each presentation will be limited to **five (5) minutes**.*

4. Public Hearings

*Citizens may **only** speak on public hearing items at this time. Please refrain from profanity, inappropriate gestures, insults, personal attacks, or accusations.*

5. Old Business

5.1 Call for a Public Hearing to receive citizen input on the annexation request of two acres owned by Eddie Caudle at 1005 Lewis Street.

6. New Business

6.1 Consider awarding bid to the lowest bidder in the amount of \$184,773 for the CDBG 22 -4129. The following bids were received: 1. EvPro Construction Inc \$184,773 and L Roberts Repairs Builders Inc. \$201,495 for the structure located at 913 Raleigh St.

Two bids were received for the dwelling located at 913 Raleigh Street. Staff recommends awarding the bid to the lowest bidder.

Awarding the bid to Evpro Construction Inc.

6.2 Consider awarding bid for the structure located at 800 Goshen St.

The following bids were submitted for the structure located at 800 Goshen :

1. EvPro Construction Inc. \$149,949
2. L Roberts Repairs & Builder, Inc.\$152,285

With only a \$2300 difference in the bid, staff recommend awarding the bid to LRoberts Repairs & Builder Inc based on the following factors:

- a. Local contractor/sub contractors will be used.
- b. very difficult to get contractors to bid on rehab jobs.
- c. L Roberts work on past projects has been commendable.

Staff recommends awarding the contract to L Roberts Repairs& Inc.

6.3 Consider calling for a public hearing for the September regular meeting for a rezoning request from Alsace LLC for the property located at 509 Hicksmill Rd (parcel id 1913-77-0238).

Staff Recommends calling for the public hearing to be held for the Regular Boardmeeting in September.

6.4 Consider awarding a bid for the CDBG project for structure located at 207 Westbury Dr.

Two bids were received as follows:

1. EvPro Construction \$125,889
2. L Roberts Repairs & Builders \$145,775

Staff recommends awarding the bid for the CDBG project 207 Westbury Dr to EvPro Construction for \$125,889.

6.5 Consider endorsing the final draft document of the NFLAS(North Falls Lake Area Study)

On March 26, 2025, the Capital Area Metropolitan Planning Organizattion (CAMPO) initiated the North Falls Lake Area Study (NFLAS) to understand the areas's water and sewer capabilities, define the area's land use strategy, and accommodate existing and future travel needs. It is important to have endorsement from all municipalities in Granville County to endorse the document in the event that funding is available for future transportation needs.

Staff recommends endorsing the North Falls Lake Area Study.

6.6 Consider a non contiguous annexation request by Wil Pipkin for consideration of annexing 290 W Industry Dr.

The applicant is requesting annexation in order to develop the vacant lot identified as parcel #191211664786. After receiving the annexation request, the next step is to certify the sufficiency of the request.

Staff recommends accepting the annexation request and have the City clerk certify the sufficiency of the request at the September meeting.

6.7 Consider approving an Ordinance regarding temporary traffic control measures during City events.

Staff recommends approving the Ordinance for temporary traffic control.

6.8 Consider accepting the USDA Bond for Infrastructure Projects.

Staff recommends adopting the USDA Bond for Infrastructure Projects.

7. Place Holder

7.1 USDA Bond for Infrastructure Projects

8. Consent Agenda

Consent Items will be adopted with a single motion, second, and vote unless a request for removal from the Consent agenda is heard from a Councilmember.

8.1 Accept the June Financial Report.

8.2 Approve the Minutes for July 7th and July 14th

9. Adjournment